

[Your Name]

[Your Address]

[Today's Date]

Hiring Manager

[Company Name]

[Company Address]

[City, State, Postcode]

Subject: Application for Data Designer Position

Dear [Hiring Manager's Name],

I am excited to apply for the **Data Designer** position at **[Company Name]**. With a strong background in **data architecture, SQL database administration, reporting, and business intelligence**, I am eager to contribute my expertise in designing efficient and scalable data solutions that drive business insights.

In my previous roles, I have successfully **designed and managed complex databases, optimized data pipelines, and developed interactive dashboards using Power BI**. My recent project for the **[Your previous company]** involved **automating data cleaning, implementing macros for formatting, and enhancing reporting structures**, ensuring seamless data integration and accuracy. Additionally, my experience with **SAP HRMIS, OTRS, and customized HR systems** has equipped me with a deep understanding of enterprise data management.

Key highlights of my expertise include:

✓ **Data Modeling & Design** – Proficient in **ER modeling, dimensional modeling (Kimball methodology), and normalizing databases** for performance optimization.

✓ **SQL & Database Administration** – Strong expertise in **SQL Server, MySQL, and database optimization techniques**.

✓ **Business Intelligence & Reporting** – Experience in **Power BI, data visualization, and analytical reporting** to support strategic decision-making.

✓ **Process Automation & Data Governance** – Implemented automated workflows and ensured data integrity through robust governance frameworks.

I am particularly drawn to this opportunity at **[Company Name]** because of your commitment to **data-driven decision-making and innovation**. I am eager to leverage my

skills to **design robust data architectures that enhance efficiency and scalability** within your organization.

I would welcome the opportunity to discuss how my skills align with your needs. Please feel free to contact me at your convenience to arrange a conversation.

Thank you for your time and consideration. I look forward to your response.

Best regards,

Your Name

Contact Details